

# **Oak Lawn OLGS Softball Bylaws**

## **Preamble**

Oak Lawn Girls' Softball (OLGS) is organized solely for the betterment of OLGS players and girls' fast pitch softball. Every activity undertaken by any and all OLGS members will be towards that end. These bylaws are created to direct the operation of OLGS with this goal in clear focus. OLGS acknowledges that these bylaws cannot cover every circumstance that can or may occur. Any and all situations not covered by these bylaws will be considered on a case-by-case basis by the OLGS Executive Board and ultimately decided on by the OLGS President. These decisions will not be subject to appeal and will be made in the best interest of OLGS.

## **Section 1 – Name and Division Organization**

We shall be known as Oak Lawn Girls Softball (OLGS). OLGS is for girls from 4-18 years of age residing in Oak Lawn and its surrounding communities. OLGS is part of a larger organization, Oak Lawn Baseball (OLB), and thus subject to OLB's bylaws and rules. OLGS bylaws cannot contradict nor conflict with OLB's bylaws. In the event a contradiction or conflict exists, OLB's bylaws shall govern and supersede OLGS bylaws. All rules set forth in these bylaws shall be in adhered to at all time by OLGS, its members, its community members, and any other constituents.

## **Regular Season Play**

All ages will be based on the player's age as of January 1 the year in which the season is being played. For example, a girl turning 8 on December 31, 2013 will be considered "Softball age 8."

## **OLGS Divisions and Age Groups**

T-Ball – 4 to 5 years of age

Munchkin – 6 to 7 years of age

Pixie (8-Under) – 7 to 8 years of age

Petite (10-Under) – 9 to 10 years of age

Juniors (12-Under) – 11 to 12 years of age

14U – 13 to 14 years of age

16U – 15 to 16 years of age

18U – 17 to 18 years of age

**T-Ball**

- A combination of coach pitch and off the tee softball with a playing field of 50 foot bases
- 11" soft core softball

**Munchkin**

- A combination of coach pitch and player pitch softball with a playing field of 50 foot bases and 30 foot pitcher's mound
- Coaches umpire
- 11" soft core softball

**Pixie (8-Under)**

- A combination of coach pitch and player pitch softball with a playing field of 50 foot bases and 30 foot pitcher's mound
- Assigned umpires
- 11" soft core softball

**Petite (10-Under)**

- Player pitch softball with playing field of 60 foot bases and 35 foot pitcher's mound
- Assigned umpires
- 11" hard softball

**Juniors (12-Under)**

- Player pitch softball with a playing field of 60 foot bases and 40 foot pitcher's mound
- Assigned umpires
- 12" hard softball

**14U**

- Player pitch softball with a playing field of 60 foot bases and 43 foot pitcher's mound
- Assigned umpires
- 12" hard softball

**16U**

- Player pitch softball with a playing field of 60 foot bases and 43 foot pitcher's mound
- Assigned umpires
- 12" hard softball

**18U**

- Player pitch softball with a playing field of 60 foot bases and 43 foot pitcher's mound
- Assigned umpires
- 12" hard softball

## Playing Up or Down a Division

1. Except as provided below, a player must play in her age appropriate division per the guidelines provided above.
2. If a player wishes to play **UP** a Division, a request shall be presented to the Division VP(s) for the player's age appropriate Division and the Division the player wishes to play up to for the VPs respective consideration. The Division VPs shall make a recommendation approving or disapproving the request to the OLGS President. **For example, a player considered 8U for the next season with 2 prior years of Pixie Division experience, may petition to move up to Petite. The Pixie and Petite VPs will then make a recommendation to the OLGS President.** The OLGS President will approve or disapprove the request and the OLGS President's decision shall be considered as final with no further appeal process.
3. If a player wishes to remain an extra year within a Division, the request shall be presented to the Division VP(s). The Division VP(s) shall make a recommendation approving or disapproving the request to the OLGS President. The OLGS President will approve or disapprove the request and the OLGS President's decision shall be considered as final with no further appeal process.
4. Any other requests must be first presented to the Division VP(s). If the VP(s) find merit with the request, it shall be presented to the OLGS President for final approval or disapproval. The OLGS President's decision shall be final with no further appeal process.

## Fall Ball Season Play

- All ages will be based on player's eligibility for the upcoming regular season.
- All rules from the preceding regular season play will apply to the immediately subsequent Fall Ball season for each respective division or age group.
- Each division/league will have up to two Vice Presidents (VPs) per Division. The VPs shall be appointed by the OLGS President.
  - The VPs will be appointed at or as close to the July OLGS Monthly Meeting if no one from current VP board volunteers for the position.
  - VP responsibilities for Fall Ball are exactly the same as for the Regular Season.
  - The VP will follow the rules and procedures as closely as possible as set forth by these bylaws for the respective divisions/leagues.
  - All other rules and guidelines set forth by these bylaws shall be enforced during Fall Ball, just as in the Regular Season.

## Section 2 - The OLGS Executive Board

The Oak Lawn OLGS Executive Board may consist of the following each softball season/calendar year at the discretion of the OLGS President:

- 1 OLGS President
- Up to 2 18-Under (U) VPs
- Up to 2 16-U VPs
- Up to 2 14-U VPs
- Up to 2 Juniors VPs

- Up to 2 Petite VPs
- Up to 2 Pixie VPs
- Up to 2 Munchkin VPs
- Up to 2 T-ball VPs
- 1 Umpire VP
- Tournament VP
- 1 Travel VP
- 1 Travel Treasurer

### **Section 3 – Meeting and Voting Procedures**

1. The OLGS President shall preside at all meetings of OLGS and the OLGS Executive Board. If the OLGS President is unable to attend a meeting, the meeting will either be rescheduled or the OLGS President will appoint an OLGS Executive Board Member to preside over the meeting in his/her place in the event the OLGS President is also unable to attend.
2. Meetings shall be held on a monthly basis (12 meetings/year). Meeting dates should be announced to all OLGS interested parties at least 30 days in advance of the meeting date. These dates should be posted on the OLB website in a timely manner.
3. Monthly OLGS meetings are convened to conduct the business of OLGS. Business shall include, but is not limited to: division reports, overview of the state of OLGS, upcoming season and events, disciplinary matters, and various votes by the Executive Board as necessary.
4. The OLGS President may call for special meetings provided a 7 day notice is given to all OLGS Executive Board members. The exception of this will be matters of urgency, as determined by the OLGS President. Even under these circumstances, a reasonable amount of notice should be given to all Executive Board members.
5. A quorum for the transaction of the business of OLGS shall consist of a minimum of 75% of the OLGS Executive Board and must include the OLGS President.
6. Proxy voting shall be prohibited.
7. Any item voted on that may cause a change to OLGS in its entirety and/or any part of OLGS requires a two-thirds vote of the Executive Board within the required quorum at a Monthly OLGS Meeting and/or Special OLGS Meeting to affect the change.
8. Disciplinary meeting procedures are discussed in further detail in Section 6 (Discipline) of the bylaws.
9. A VP missing three (3) consecutive OLGS monthly meetings may be subject to removal of position at the OLGS President's discretion.

## **Section 4 – Division/League Annual Standing Rules**

1. Division Annual Standing Rules (ASR) shall be written and/or updated by said Division VP(s) each softball season and/or calendar year. The Division ASR is meant to only give more details as to the daily running of the division/league. The Division ASR cannot in any way contradict these bylaws. The rules/procedures set forth within these bylaws shall always supersede any and all Division ASR.
2. Any and all Division VP(s) must be in agreement before presenting ASR to OLGS President.
3. Division VP(s) must present the ASR electronically through email and in printed form to the OLGS President at or before the February OLGS Softball Monthly Meeting preceding the start of the current softball season.
4. The OLGS President may make additions, subtractions, and/or changes to the ASR for each Division as the OLGS President deems necessary. Any changes shall be discussed with each the respective Division VP(s) prior to said changes being adopted and/or approved.
5. Once the OLGS President approves the final ASR, they will be automatically adopted for the upcoming OLGS season. This must be done at or before the March OLGS Softball Monthly Meeting preceding the start of the current softball season.
6. Once all Division ASR have been approved by the OLGS President, the ASR shall be posted on the OLB website to be viewed by all managers, coaches, parents, community members, and players.

## **Section 5 – Division Team Roster Formation**

### **T-Ball, Munchkin, and Pixie Divisions**

1. Returning players in the T-Ball, Munchkin, and Pixie Divisions will return to the same team as the season before unless it is requested by the player's parents to be reassigned to another team or the number of teams is reduced from the previous year. Division VPs will make every effort to satisfy specific team requests; however there is no guarantee all requests will be fulfilled.

### **Petite, Juniors, 14-U, 16-U, and 18-U Divisions**

1. The Petite, Juniors, 14U, 16U, and 18U Divisions shall be a "draft" division/league. This means that Division VP(s) will not assign players to a team but that each manager (with assistance of one coach selected by the manager) shall select his/her players in an organized and approved OLGS draft.
2. All players who have registered at the time of the draft shall be entered into the draft.
3. Any player who registers after the draft shall be placed on a team roster by the Division VP(s) based on roster availability up until the 3<sup>rd</sup> regular season game. If there is any concern or conflict about non-draft player assignments, the OLGS President will have final authority on player/roster placement.

4. Draft rules shall be set forth each year by the OLGS President. These rules shall be submitted

and discussed at least one month prior to the draft at an OLGS monthly meeting. These rules are not subject to an OLGS Executive Board vote but set forth by the OLGS President.

5. Division VP(s) are responsible to present all draft rules and procedures to each manager. The Division VP(s) shall be in charge of running the draft according to the guidelines set forth by the OLGS President.
6. Each division/league draft shall be conducted on a date approved by OLGS President in a secure and professional environment.
7. Any and all draft business shall remain private and secret. The details of the draft shall not be discussed outside the walls of the draft. Any league official, manager, and/or coach in attendance in violation of this rule shall be subject to disciplinary procedures set forth by these bylaws in Section 6 (Discipline).
8. The OLGS President should be present at any and all drafts. If the rules are not being followed by anyone involved with the draft, the OLGS President shall assume the duties of running the draft immediately. All rules that have not been followed will be rectified and the draft will resume immediately under the control of the OLGS President or the Division VP(s) at the discretion of the OLGS President.
9. Any OLGS team that has to play in the SWI league due to house not having a league can decide teams via draft or requests based on VP recommendation.

## **Section 6 - Discipline**

1. Any and all OLGS Executive Board members, managers, coaches, special events coordinators, team persons, parents, players, and OLGS fans are subject to any and all rules set forth by OLGS. Thus, all of the above named persons are subject to OLGS disciplinary procedures, policies, and consequences. They are considered “members” within OLGS and thus these bylaws.
2. The OLGS President is subject to discipline, suspension, or removal by the OLB Executive Board. OLB disciplinary procedures and decisions are outlined in the OLB Bylaws.
3. Members at all home and/or away Regular Season, Fall Ball, Travel League, and any other games where OLGS players are participating are subject to the OLGS bylaws and thus disciplinary procedures, policies, and consequences contained herein.
4. Appropriate behavior guidelines and expectations shall be set forth in detail in each Division ASR.
5. The OLGS President shall give at least a 24-hour notice for disciplinary meetings to discuss a member’s suspension in front of the OLGS Executive Board.
6. The OLGS President shall have the authority to recommend to the OLGS Executive Board that a member whose conduct is considered detrimental to the best interests of OLGS and/or OLB and/or has been accused of violating any of these bylaws or any Division ASR be disciplined by suspension from OLGS.

7. No member shall be suspended by less than a two-third (2/3) majority of the OLGS Executive Board within the required quorum at any meeting convened by the OLGS President.
8. The terms of suspension shall be determined by the OLGS Executive Board. There is no appeal of the OLGS Executive Board's decision—it is final.
9. Any member brought in front of the OLGS Executive Board will have the opportunity to speak at a Disciplinary Meeting. Failure to attend the Disciplinary Meeting will result in a member's immediate expulsion from the league, including but not limited to removal of all responsibilities. The term of the expulsion shall be determined by at least a two-third (2/3) majority of the OLGS Executive Board within the required quorum of said OLGS Executive Board.
10. Irrespective of Section 6, Item 9, expulsion of any member requires OLB Executive Board action pursuant to the OLB bylaws.
11. If the member suspended by the OLGS Executive Board holds any type of leadership position within OLGS, the OLGS President will name a replacement as soon as possible. If no one is appointed, the OLGS President assumes all responsibilities until the OLGS President fills the vacancy.

## **Section 7 – Eligibility**

### **Division Players**

1. All OLGS within the proper age will be allowed to play softball within her given division/league.
2. All OLGS are eligible to play as long as all monies and points owed from previous years are satisfied prior to team assignment and/or draft. If monies and points are satisfied after team rosters have been formed, the player will be placed on team based on these bylaws and Division availability.
3. No player shall play organized softball outside of OLGS while registered and playing during an OLGS season. Any player determined by the OLGS President to be playing in an organized softball league, excluding school teams for which the player is enrolled and/or fall ball, outside of OLGS will be removed from OLGS immediately and will forfeit any and all league fees previously paid/rendered. In the event the player's parent(s) are members of the OLGS and/or OLB Executive Boards or hold any leadership position, said parent(s) shall be immediately removed from their position(s). There is no appeal process and this action is at the sole discretion of the OLGS President.
4. All players must follow all guidelines set forth by her Division ASR each year.

### **OLGS Executive Board Members**

1. To be eligible to serve as OLGS President, he/she must have served at least one year as an OLGS Division VP the prior year.
2. To be eligible to serve as OLGS Secretary, he/she must have been a parent of a player for at least one year prior to his/her appointment made by the OLGS President.
3. To be eligible to serve as a VP, he/she must have been a parent of a player participating in OLGS

for at least one year prior to his/her appointment by the OLGS President. The only exception to this rule will be made for T-Ball VP(s) as it is an introductory Division.

4. All persons must be in “good standing”, meaning that all monies have been paid, all past points requirements have been met, and he/she is not currently under some type of OLGS suspension or expulsion.
5. No OLGS Executive Board member shall represent any softball organization similar to OLGS. In the event an OLGS Executive Board member is found in violation of this provision, he/she shall be immediately removed from their position(s). There is no appeal process and this action is at the sole discretion of the OLGS President.

### **Managers, Coaches, Special Events Coordinators, Team Persons**

1. All persons must be in “good standing”, meaning that all monies have been paid, all past points requirements have been met, and he/she is not currently under some type of OLGS suspension or expulsion.
2. All managers and coaches must fill out and turn in to the division VPs a background check form by April 15<sup>th</sup> of each year or they may not be allowed to coach.

### **Section 8 – OLGS Travel Softball**

1. OLGS may, at the discretion of the OLGS President, offer travel softball in conjunction with the OLGS house league regular season, another OLGS sanctioned regional spring instructional league, or players over the age of 14.
2. Participation in the OLGS Travel Softball is limited to players in the OLGS house league regular season, another OLGS sanctioned regional spring instructional league, and players age 14 and up.
3. Travel Softball may be comprised of 8U, 9U, 10U, 11U, 12U, 13U, 14U, 15U, 16U, 17U, and 18U Divisions. Depending on various factors including, but not limited to enrollment and interest, there may be no team, one team, or multiple teams at each level.
4. The OLGS President may appoint 1 Travel VP, 1 Tournament Director, and 1 Travel Treasurer to support the activities of OLGS Travel Softball.
5. The duties of Travel VP include, but are not limited to conducting OLGS Travel Softball tryouts, coordinating the activities of the Tournament Director and the Travel Treasurer, recommending team names and candidates for Tournament Director, Travel treasurer, and OLGS Travel Softball managers and coaches for each OLGS Travel Softball Division to the OLGS President for approval, scheduling and presiding over OLGS Travel Softball meetings, determining the number of teams at each OLGS Travel Softball Division, and, in general, conducting all affairs related to OLGS Travel Softball.
6. The duties of the Tournament Director include, but are not limited to scheduling tournaments to be hosted by OLGS Travel Softball, coordinating activities of OLGS Travel Softball tournaments such game and umpiring scheduling, seeding upon conclusion of pool play, procuring trophies and medals, drafting of tournament rules, and advertising of tournaments. The Tournament



Director may form a sub-committee to assist these efforts at the discretion of the OLGS President and Travel Softball VP. The Tournament Director is not responsible for activities related to Sunday League.

7. The duties of the Travel Treasurer include, but are not limited to, keeping accurate financial records of the travel accounts. The Travel VP will keep records when there is an opening in this position. .
8. Managers and coaches for each Travel Softball team will be recommended by the Travel VP to the OLGS President for approval.
9. 8-U is only allowed to have a summer all-star part-time team with the approval of the OLGS President.
10. 10-U and up teams shall have the option to be considered “part-time” or “full-time” travel teams. They will declare their team status after the tryouts and formation of the team.
11. Fees will be determined by the Travel VP subject to the approval of the OLGS President.
12. Annual tryouts for Full or Part Travel Softball will occur at the conclusion of the tournament season in July/August. Any tryouts for summer All Star team will happen in April/May Tryout format and evaluators are subject to the approval of the OLGS President. Selection of players for the Travel Softball teams will be dependent on various factors, including, but not limited to, player’s house league evaluation, travel evaluation, if applicable, and tryout results.
13. The maximum number of players allowed on each team’s roster is 13.
14. Any summer All-Star team can only choose kids that played in that house division within the current season. You cannot bring a child that played 10u to the 8u team even if they are 8u age appropriate. They would have to play at the 10u level if they made the team.
15. The Full and Part time teams picked at the tryout at the beginning of the season can have any player that attended try-outs from within OLGS or outside be eligible to make the team based on the tryout. Any summer All Star team must pick from players that must have played in house at that age level.
16. If a player resigns from her travel team at any time, that player will be ineligible to play on any other OLGS Travel Softball and/or all-star team with the exclusion of house league or fall ball, until the following season.
17. In the event of injury or resignation of players, additions can be made to rosters subject to the recommendation of the Travel VP and approval of the OLGS President.
18. Travel Softball players must play on a Travel Softball team corresponding to the same Division played in during the regular season. Players cannot play UP or DOWN from their regular season Division.
19. House league games and practices take precedence over all Travel Softball activities.
20. The Travel VP shall act as President during meetings within Travel Softball. Further

responsibilities and procedures shall be outlined in the Travel League ASR submitted to and approved by the OLGS President in accordance with Section 5 (Division/League Annual Standing Rules) of these bylaws.

21. OLGS may field one, or multiple teams, in All-Star tournaments at the conclusion of the regular house league season dependent on, but not limited to, interest and enrollment. Tryouts for All-Star teams will occur in April/May. Players participating on OLGS Travel Softball teams are ineligible for these tournament All-Star teams. Formation of these teams will be subject to the discretion of the OLGS Travel VP and the approval of the OLGS President.
22. As stated in the OLGS President duties in Section 9 (OLGS President and His/Her Election) of these bylaws, the OLGS President, with the assistance of the Travel VP (if possible) will be responsible with organizing and coordinating all Travel Softball tryouts and subsequently the number of travel teams at each age level and the travel league team rosters. Any activities conducted by the Travel Softball and/or any of its teams that will affect the Regular Season Play will need to be approved first by the Travel VP, then approved by the OLGS President. After these approvals, the activity in question will need to be voted and approved at the next possible OLGS Monthly Meeting by the entire Executive Board. The decision of the Executive Board is final with no appeal.

## **Section 9 – Election and Duties of OLGS President**

1. The only position within OLGS that is an elected position is the OLGS President.
2. Maximum terms are stated in Section 11 (Terms) of these bylaws. In summary, the OLGS President shall serve for two years, with a maximum of two consecutive terms. Exceptions are outlined in Section 10.
3. An election for the OLGS President shall be held in July in odd-numbered years.
4. Pre-Election Procedures
  - a. It shall be determined and voted by the OLGS Executive Board whether or not to form a Nominating Committee at the OLGS Monthly Meeting in May within an election year.
  - b. If a Nominating Committee has been formed through a proper election, it shall consist of 3-5 members of the current OLGS Executive Board. No one serving on this committee can seek nomination for him/herself. If so, he/she must be removed immediately from this committee. The Nominating Committee will determine whether to replace this person or proceed with the current elected members. If the person is replaced, the new member is chosen by the remaining members of the Nominating Committee.
  - c. This Nominating Committee shall meet at least once prior to OLGS Monthly Meeting held in June of an election year. This committee shall also elect a Chairman, who will report this committee's activities/decisions at any and all future election proceedings.
  - d. The Nominating Committee will use the bylaws as a guide to choosing a nominee. No rules set forth in the bylaws may be violated when choosing a nominee.
  - e. The Nominating Committee should consider experience, qualifications, character, and etc. when choosing a nominee.
  - f. The Nominating Committee will announce its nominee at the OLGS Monthly Meeting held in June during an election year.
  - g. If a Nominating Committee is not formed in May, then nominations will be taken from the floor during the June meeting during an election year. Nominations can only be made

by current OLGS Executive Board members during this meeting.

- h. All nominees are determined eligible by these bylaws.
- i. All persons nominated by committee and/or from the floor must consent to serve if elected.

#### 5. Election Procedures

- a. The OLGS President election shall take place every two years during the OLGS Monthly Meeting held in July in odd numbered years as stated above.
- b. All nominees from the previous meeting are placed on the ballot—either written or verbal. Additional nominees will be taken from the floor before the election proceeds by any eligible voting member of OLGS in attendance at the meeting. Procedures and eligibility based on these bylaws still apply to these new nominees and their nomination.
- c. If there are no nominees for the election, the current OLGS President will continue to act as such time until someone is appointed by the OLB Executive Board to fill the term.
- d. The OLGS President, with the assistance of the OLGS Secretary will conduct the election.
  - i. The OLGS Secretary will take attendance and determine eligibility for each person in attendance has the right to vote in the election.
  - ii. The OLGS President will give each nominee the chance to address audience for no more than FIVE minutes.
  - iii. Once all nominations are closed and all speeches have ended, the OLGS Secretary will hand out ballots and tally the votes. The OLGS Secretary will announce the winner of the election. The only exception of the OLGS Secretary conducting the tally is if the OLGS Secretary has been nominated for the OLGS President position. In this case, an Executive Board member not in nomination will be appointed by the OLGS President to conduct this election activity.
  - iv. The new OLGS President will assume his/her duties immediately following the July OLGS Monthly Meeting.

#### 6. OLGS President Duties/Responsibilities:

- a. As outlined in Section 3 (Meetings and Voting Procedures), he/she shall preside at all meetings of OLGS and the OLGS Executive Board. Meetings shall be held on a monthly basis (12 meetings/year). Meeting dates should be announced to all interested OLGS interested parties at least 30 days in advance of the meeting date.
- b. Responsible to sign all legal documents, contracts, checks, etc. pertaining to OLGS.
- c. Appoint Division VP(s), Travel VP, and OLGS Secretary in accordance with these bylaws.
- d. Assist Division VP(s) and Travel VP with his/her duties as outlined in these bylaws and each Division and Travel League ASR. This includes attending each Division draft, all travel league tryouts, and as many other OLGS important activities as possible.
- e. Conduct with the assistance of the Travel VP (if possible), the organization, preparation, and implementation of travel league tryouts and subsequently the number of travel teams at each age level and the travel league team rosters.
- f. Serve on the OLB Executive Board, attend its meeting/activities, and assist the OLB President and other officers as needed. Ensure that OLGS procedures are in accordance with the overall OLB bylaws and rules.
- g. Delegate work of OLGS to other OLGS Executive Board members as may be appropriate.
- h. Coordinate the work of all OLGS Executive Board members for the betterment of OLGS

- as a whole.
- i. Conduct and coordinate all necessary disciplinary procedures in accordance with these bylaws.
  - j. Conduct and coordinate all necessary election procedures in accordance with these bylaws.
  - k. Will have one vote on any and all league matters during his/her term.
  - l. Shall run each Monthly OLGS Meeting in accordance to Roberts Rules of Order.
  - m. Shall appoint any special, non-OLGS Executive Board leadership positions on an as needed basis. The OLGS Executive Board need not approve these positions and the term of said positions shall be less than one calendar year. If a more permanent position needs to be created and added to the OLGS Executive Board, then these bylaws will need to be amended as outlined in Section 12 (Amendments).
  - n. Any other appropriate duties determined by the OLGS and/or OLB Executive Boards shall be assumed and/or delegated to the OLGS President. It is up to the OLGS President to accept these additional duties or delegate said duties to an appropriate member.
  - o. Subject to any and all rules set forth within these bylaws.

## **Section 10 – Officer Terms and Officer/Member Responsibilities**

### **OLGS President**

- As stated in Section 9 above, this is an elected term of two years.
- The OLGS President shall be able to serve two consecutive terms. There is no limit on the number of non-consecutive terms to be held.
- If the OLGS President is unopposed in an election after the above stated two consecutive terms, he/she shall be able to run again for office. Election rules shall apply as set forth in these bylaws.
- Additional responsibilities are set forth in Section 9 above.

### **OLGS Secretary**

- Appointed on an annual basis by the OLGS President.
- Prior experience shall be considered when making or not making this appointment, but there is no seniority system.
- No limit on the number of terms served within OLGS.
- League assignment and duties shall be set forth by the OLGS President at or before the October OLGS Monthly Meeting.
- Will have one vote on any and all league matters during his/her term.
- Basic duties and responsibilities: attend each Monthly OLGS Meeting, take notes, submit prior monthly meeting minutes for OLGS Executive Board approval each month, and assist OLGS President as needed. Only the OLGS President may ask or assign duties to the OLGS Secretary.
- Subject to any and all rules set forth within these bylaws.

### **OLGS Division VPs**

- Appointed on an annual basis by the OLGS President.
- Prior experience shall be considered when making or not making an assignment, but there is no seniority system.
- No limit on the number of terms served within a division/league.
- No limit on the total number of terms served within OLGS.
- Recommended to be a Division VP in a Division where the VP has a child playing softball.
- Division assignment and duties shall be set forth by the OLGS President at or before the October

**OLGS Monthly Meeting.**

- Expected to give Division report at each Monthly OLGS Softball Meeting.

**OLGS Umpire VPs**

- Appointed on an annual basis by the OLGS President.
- Will schedule umpires for house and travel games as shown above in division descriptions and collect a finder's fee per umpire scheduled.
- Will have one vote on any and all league matters during his/her term as long as he/she has performed all duties and followed all league procedures prior to the election as set forth by these bylaws and/or Division ASR.
- Disciplinary actions and procedures for suspension and/or removal are set forth in these bylaws.
- Subject to any and all rules set forth within these bylaws.

**OLGS Team Manager**

- Appointed on an annual basis by the Division VP(s) with final approval by the OLGS President. Assignments will be made at the earliest possible OLGS Monthly Meeting after final registration and prior to the Division player roster formations.
- Prior experience shall be considered when making or not making an assignment, but there is no seniority system.
- No limit on the number of terms served within a Division or within OLGS.
- All rules and procedures shall be given to the manager prior to team assignment and/or team roster formation by the Division VP(s).
- Will have one vote during league elections during his/her term as long as he/she fulfilled all manager duties and responsibilities prior to the election as set forth by these bylaws and/or division/league ASR.
- Disciplinary actions and procedures for suspension and/or removal are set forth in these bylaws.
- Subject to any and all rules set forth within these bylaws.

**OLGS Team Coaches, Special Events Coordinators, and Team Persons**

- Number of positions allowed for each team shall be set forth within each Division ASR.
- Person and or persons are chosen at the discretion of the team manager with approval of the Division VP and the OLGS President.
- All due diligence and priority will be given when making these assignments to choose people based on requests made at the time of registration.
- If positions remain unfilled, requests made after registration will be honored at the discretion of the team manager.
- Prior experience shall be considered when making or not making an assignment, but there is no seniority system.
- No matter the number of coaches set forth by the ASR for each Division, a maximum of two (2) coaches will have the right to vote during league elections. Only those coaches named by team manager and given to Division VP(s) prior to the beginning of the season shall be given the right to vote during elections and those who have fulfilled all coach duties and responsibilities prior to the election as set forth by these bylaws and/or Division ASR.
- Disciplinary actions and procedures for suspension and/or removal are set forth in these bylaws.
- Subject to any and all rules set forth within these bylaws.

**Section 11—Amendments**

1. These bylaws may be amended at any OLGS Monthly Meeting by a two-thirds (2/3) vote of the OLGS Executive Board members present. Voting will occur provided that notice of the proposed amendment(s) was given at the previous OLGS Monthly Meeting or written notice of the proposed amendment has been given to all OLGS Executive Board members thirty (30) days in advance of the OLGS Monthly Meeting at which the amendment is to be considered, a quorum being present, and that the proposed amendments shall be subject to the approval of the OLGS President and/or the OLB Executive Board. This approval is only to ensure that the proposal is in accordance with the OLB bylaws and refusal can only be given for this reason.
  
2. A committee may be appointed to submit a revised set of bylaws as a substitute for the existing bylaws by a two-thirds (2/3) vote of a quorum at an OLGS Monthly Meeting. The requirements for adoption of a revised set of bylaws shall be the same as in the case of the amendment(s).
  
3. Copies of all proposed amendments or revisions shall be submitted to the OLGS President and each member of the OLB Executive Board at least 15 days prior to presentation at an OLGS OLGS Monthly Meeting for its consideration and action. The OLGS President and/or OLB Executive Board must give its approval or refusal within 15 days after receiving these documents.
  
4. After approval by a two-thirds (2/3) vote by the OLGS Executive Board, with a quorum present, at an OLGS Monthly Meeting, copies of all amendments or revisions shall be posted on the OLB website within seven (7) days of said approval.
  
5. Submission of amendments or revised bylaws for approval shall be in accordance with the OLB bylaws and not contradict any of said bylaws in any way. If an amendment or revision does contradict OLB bylaws, these will not be considered or voted on by the OLGS or OLB Executive Boards.
  
6. By Laws should be reviewed and updated every August.

ADOPTED \_\_\_\_\_  
 Date

\_\_\_\_\_  
 OLGS President

---

OLB President